

Vendor ACH Enrollment Form

The Vendor ACH Enrollment Form is for Oberlin College vendors. ACH is the preferred form of payment as it supports "Go Green" initiatives. With ACH, payments will be electronically deposited into your designated bank account through the Automated Clearing House. ACH remittance will be delivered via email (if provided). Upon receipt of the below form, an Oberlin College accounts payable member may contact you for verification.

Please fax, email, or send the completed & signed form along with a voided check to:

Fax # 440-775-5606

Email: accounts.payable@oberlin.edu

Mail to: 173 West Lorain Street

Attn: Accounts Payable ACH

Oberlin, Ohio 44074

Payee Information

Payee Name	
Taxpayer ID No. or Social Security No. (last four)	
Street Address	
City, State, Zip	
Contact Name	
Phone Number	
Email address (required to receive remittance)	

Financial Institution Information

Bank Name	
Bank Address	
Account Type (Checking or savings)	
Account Holder Name	
Routing Account Number (9 digit number)	
Account Number	

Certification

I certify that the information above is true and correct, and that I, as a representative for the above named company, hereby authorize Oberlin College Accounts Payable to electronically deposit payments to the designated bank account. This authority remains in full force until Vendor provides written notice of change or cancellation delivered to Oberlin College, Accounts Payable Department, 173 West Lorain Street, Oberlin, Ohio 44074.

Printed Name	
Authorized Signature	
Title	
Phone Number	
Date	